

CHECKLIST

ph: 509-678-8754
fx: 509-678-8758

reachyouthministry

www.reachym.com
mail@reachym.com

- Return the enclosed **Retreat Information Sheet** 4 – 5 weeks prior to the retreat.
- If necessary, arrange host homes for team members, ensuring they always stay in groups of at least 2 team members per host home, with separate sleeping areas for men and women.
- Give host families a copy of the **Host Home Information Sheet** (enclosed.)
- Arrange for all team members' meals (this may or may not be taken care of by Host Homes.)
- Arrange for 1 adult chaperone for every 7 youth that will attend the retreat (gender specific.) *Note: ReachTeam Members may **not** act as chaperones.*
- Give each chaperone a copy of the **Guidelines for Chaperones** (enclosed.)
- Arrange for necessary supplies, such as a CD or tape player, paper, pens/pencils, etc. (a team leader will contact you prior to your retreat to discuss these details.)
- If the team will be in your area for an extended period of time, arrange for 1 day off for every 4 days worked.

reachyouthministry

po box 130
cowiche, wa
98923 – 0130

ph: 509-678-8754
fx: 509-678-8758

reachym.com
mail@reachym.com